

The Company

E.A.L.S Limited is an incorporated company in Tanzania and operates in Tanzania with its head office in Dar es salaam. The primary objective of the company is to provide Logistics integration services to Tanzania Petroleum subsector including oil & gas projects on an end-to-end basis.

The Position Position Objective

ROAD TRACKING AND MONITORING OFFICER (Fixed Term Contract)

Responsible for ensuring that vehicles are properly tracked, ensuring strict compliance with company regulations by drivers and report all cases of violation to management

Key Responsibilities

- Track of truck locations by IVMS system and ensure correct data is displaying on the TMS systems.
- Monitor daily truck driver performance (50-plus vehicles) through analysing of night driving report, over speeding report, and other driver's violation report and report performance to Road operations coordinator
- Ensure strict compliance with company regulations by drivers (Control compliance with speed limits & Control compliance with maximum weight and height restrictions or limits
- Keep track of Geo fenced areas and ensure all trucks are using the proposed routes
- Identify on-road exceptions and taking immediate remedial action.
- Report any suspicious behavior related to truck movement and driver behavior retrieved from IVMS and Co-ordinating and responding to emergency situations.
- Ensure all drivers adhere Journey Management Plans and Road Transport Management Plan
- Report breaks downs and accidents to Road Transport Manager and follow up on recovery and documentation with Subcontractors
- Ensure daily driving hours/ kilometers travelled targets are met by all drivers and vehicles (Control the maximum permitted driving time)
- Control the number of persons in transit
- Propose improvements in the existing transport processes and systems.
- Maintain delivery schedules and track deliveries to ensure targets are met.
- Investigate delivery issues and report on inefficiencies

	<p>with Road Transport Manager.</p> <ul style="list-style-type: none"> ▪ Receive relevant trip/vehicle and driver documents from Transporter and ensure documents are uploaded on the system ▪ Provide prompt help in case of accident/breakdown in difficult or isolated trips, as established in the corresponding emergency plan ▪ Liaise with Subcontractor to confirm escorts arrangement for HLOOG ▪ Liaise with subcontractor to ensure equipment needed to move HLOOG have been ▪ Ensure strict compliance with COMPANY regulations by drivers. ▪ Identify on-road exceptions and taking immediate remedial action. ▪ Co-ordinate and respond to emergency ▪ Participate to all safety training as required ▪ Adhere to all HSE requirements of the project ▪ Any other work that may be assigned by Management
<p>Education</p>	<ul style="list-style-type: none"> ▪ Bachelor's degree in Business Administration or any other related discipline
<p>Professional Qualification</p>	<ul style="list-style-type: none"> ▪ Extensive knowledge/experience of import and export from an international environment ▪ Customer Service ▪ Strong ethics in dealings with drivers, suppliers, and contractors
<p>Experience</p>	<ul style="list-style-type: none"> ▪ At least 4-6 years' relevant working experience in a similar position ▪ Good geographical knowledge of Tanzania and local shipping/customs procedures ▪ Knowledge of QHSE requirements
<p>Attributes/Skills</p>	<ul style="list-style-type: none"> ▪ Mix Telematics ▪ Systematic ▪ Organized ▪ Attention to details ▪ Good communication skills both verbal and written ▪ MS Office skills ▪ Able to work well with others ▪ Proactive ▪ Flexible ▪ Team Player ▪ Detail oriented mindset



Job Advertisement



Reporting to Road Operations Coordinator

Job Advertise Date	Job Reference No	Closing Date
31/05/2023	EALS040/OPS/2022	14/06/2023

NOTE:

Apply to careers.tanzania@eals.co.tz
Please note that should you not be contacted within 2 weeks after closing Job Advertisement – Consider your application unsuccessful

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