



REQUEST FOR EXPRESSION OF INTEREST FOR MEDICAL INSURANCE SERVICES TO EACOP STAFF MEMBERS

REFERENCE: 10007765

East African Crude Oil Pipeline (EACOP) Limited (COMPANY), is mandated with the construction and operation of a buried, cross-border pipeline to transport crude oil from the Lake Albert area in Uganda to the eastern coast of Tanzania for export to international markets. The pipeline will run from Kabaale in Hoima District, Uganda, to Chongoleani, Tanga Region, in Tanzania. It shall be 1,443 kilometres (km) long, of which 296 km will be in Uganda occupying a 30-meter-wide corridor.

The company plans on recruiting a number of personnel in the organization over the coming months and as such it requires review and setting up a salary and compensation structure that meets the industry standards in both Uganda and Tanzania. East African Crude Oil Pipeline Limited invites experienced and reputable service providers to express their interest in providing Medical Insurance Cover for its staff.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:

The Company is seeking prospective service providers with adequate experience and expertise to provide Medical Insurance Cover for over 120 staff.

- EACOP Ltd seeks medical insurance (health care) services/cover for over 120 staff members where each is allowed five eligible dependents. The numbers could change over the duration of the cover and the service provider shall be notified accordingly.
- The premium shall be based on actual registered dependents and the above numbers are only indicative.
- The scheme shall cover the areas of operation where the staff and their dependents are located; specifically, the health care services should be available throughout the country.
- EACOP Ltd seeks to engage an explicit insurance provider to provide medical insurance to its staff.
- Description of services to be confirmed (scheme benefits)
- The range of services shall be provided to EACOP staff and their eligible dependents on a premium basis with clear indications of their benefits and exclusions.

Minimum Requirements:

Service providers expressing interest are requested to submit the following documents:

- a) A copy of the Bidder's current Trading licence or an equivalent (2020)
- b) A copy of the Bidder's Certificate of Registration or incorporation
- c) The service providers must be fully registered and licensed with Insurance Regulatory Authority as a Purely Insurance Providers
- d) Audited financial reports for the previous three years 2021, 2020 and 2019.
- e) Letter addressed to EACOP indicating the Ability of the provider to provide an electronic card system, an application (software) to monitor utilization and monthly member utilization statements.
- f) The service providers must be fully registered and licensed with Insurance Regulatory Authority as Purely Insurance Providers.
- g) Evidence that the service provider has provided a medical insurance cover to its clients in the last 5 years. This can be in the form of two letters from the provider's current clients that the provider gives such services.
- h) A Power of Attorney which if signed in Uganda shall be registered, or if signed outside Uganda shall be notarized authorizing signature of the bid on behalf of the Bidder
- i) Experienced, competent, and qualified affiliated hospitals, clinics, pharmacies, and laboratories to provide medical services to EACOP staff and their dependents.
- j) The intending service provider must show proof of affiliation to medical facilities, both within urban centres, upcountry and in the region. The form of memorandums of understanding (MOUs), which are eligible to provide the beneficiaries with quality medical care.
- k) Proof of registration with the Uganda Revenue Authority (URA) and current Tax Clearance Certificate
- l) Brief description of experience, expertise, and capacity to deliver required scope of services, Organisation profile (or brochure) detailing services provided, organisation chart, Key clientele, and proposed key personnel that will work and their relevant experience in providing similar services
- m) Proof of registration on the National Supplier database with the Petroleum Authority of Uganda

Interested organizations with the ability, capacity, and resources to provide any of the services listed above should express their interest by sending (together with the documents stated in the above section) and emailing to procurement.ug@eacop.com (max. email size **10Mb**) on or before **1600 hours East African Time (EAT), 11th July 2022**

Note: EACOP Ltd will review and assess the documents provided by the interested companies to derive a list of prequalified companies. Only prequalified companies will receive, subject to the signature of a Non-Disclosure Agreement (NDA), an invitation to submit a proposal in furtherance of the Request for Proposal process. All Expressions of Interest should be submitted in the English Language.