

**EXPRESSION OF INTEREST FOR PROVISION VEHICLE LEASING & RENTAL SERVICES**  
**REFERENCE NO: 1183-EOI-GAC EI-UG-GEN-Vehicle Leasing and Rental Services**

EITS (Electrical, Instrumentation, Telecommunication and Security Systems) Contractor on the EACOP project, invites experienced and reputable organizations to express their interest in the provision of **VEHICLE LEASING AND RENTAL SERVICES**

**SCOPE OF THE SERVICES:**

- Medium size SUV (Sports Utility Vehicle) / Estate Wagons (5-Seater) with Automatic Transmission, Mini Van (7-Seater) with Automatic transmission, Double Cabin (4-Seater) 4X4 pick-up trucks with Automatic transmission
- Mandatory Inclusive Services: Comprehensive Insurance, Replacement Car Services, Vehicle Trackers (IVMS), Periodic and Preventive Maintenance; Planned Annual Car Inventory of Models & Makes of Vehicles
- After Sales Service Support: Provide a list of branches and/or associates in Uganda.
- Provide information pertaining to safety ratings equivalent to NCAP Safety Rating
- For each vehicle type provide options of models and/or range of models that suit requirement Provide robust account management support services including standby 24/7 to resolve issues, complaints, and any related issues that may arise
- Deploy and Maintain a Travel Costs Management System. Manage the staff travel process as per Contractor's Travel Policy. Maintain Contractor's information, financial records and travel records.

**MINIMUM REQUIREMENTS:**

- Licensed & Registered: *Certificate of Incorporation, Business License Registration, VAT, URA PIN Certificate* and the Latest *Tax Compliance Certificate*.
- Compliance with the Petroleum National Content Regulations 2016 i.e. Ugandan Company Definition.
- Provide Company Profile and Proof of Registration as a Car Dealer or Leasing or Rent-a-Car Company
- Proof of registration with the National Supplier Database (NSD) for Uganda.
- Minimum 3 years' Experience with Evidence of Financial Capacity to Implement the Work: 3 Years' Audited Financial Statements
- Provide Relevant Industry Certification and Registrations in compliance with applicable Local and Industry standards.
- Evidence of organization H3SE Management Systems & Policy, Procedure, and Process in compliance with applicable Local and Industry standards for similar works.
- Provide *HSE Policy, Travel Management Policy* and Overview of Existing *Expense Management System*
- Provide Driver Selection and Training Program.
- Provide Vehicle Maintenance Program.

Interested Companies that meet the minimum requirements and have the capability to provide the services listed above, should express their interest by sending together with the listed documents above through an email to

**[eacop.eits@se.com](mailto:eacop.eits@se.com)** (not exceeding 20Mbs) by:

**06 OCTOBER 2025, 5:00pm. East African Time (EAT)**

*CONTRACTOR reserves the right not to consider companies that submit an incomplete dossier!*

**Note:** Only pre-qualified companies will receive an invitation to submit their bid in furtherance of the Call For Tender (CFT) Process.